

# COWICHAN VALLEY SOCCER ASSOCIATION

## BYLAWS

### PART 1: AFFILIATIONS

The CVSA shall be a member of the Lower Island Soccer Association (LISA) and have teams affiliated with the Vancouver Island Soccer League (VISL) which are members of the British Columbia Soccer Association and shall be subject to the published Bylaws, Rules, Regulations and Policies, in declining order of authority, of the following governing organizations:

- 1) FIFA
- 2) CONCACAF
- 3) Canadian Soccer Association
- 4) British Columbia Soccer Association
- 5) Lower Island Soccer Association
- 6) Vancouver Island Soccer League

### PART 2: INTERPRETATIONS

**1) Definitions:** In these bylaws, unless the context otherwise requires:

- a) “Act” refers to the Societies Act of British Columbia as amended from time to time. The definitions in the Societies Act shall also apply to these bylaws;
- b) “CVSA” or “club” refers to the Cowichan Valley Soccer Association;
- c) “LISA” refers to the Lower Island Soccer Association;
- d) “VISL” refers to the Vancouver Island Soccer League;
- e) “BC Soccer” refers to the British Columbia Soccer Association;
- f) “Directors” means the director(s) of the CVSA elected pursuant to these bylaws;
- g) “Member(s)” means the member(s) of the CVSA as specified in Part 3.1. of these bylaws;
- h) “Registered Address” of a member means the address recorded in the registrar of members;
- i) “Officer(s)” means the officer(s) of the CVSA elected pursuant to these bylaws;
- j) “Team” means a soccer team, as defined by BC Soccer, plus team officials, whose application for affiliation has been validated by the registrar or designate for the current playing season;

k) “Registered player” means a person (adult or youth) whose application for registration with the club has been validated by the Registrar for the current playing season;

l) “Board” means the Board of Directors of the CVSA;

m) “Ordinary Resolution” means a resolution passed by a simple majority of the votes cast in person by those members entitled to vote at a duly called meeting;

n) “Special Resolution” means a resolution passed by at least a two-thirds (2/3rds) majority of the votes cast in person by those members entitled to vote at a duly called meeting;

o) “Respective Governing Body” refers to LISA and the VISL which are members of BS Soccer.

**2) Gender and Plurality:** Words importing a male person include a female person and vice versa. References to persons shall include firms, corporations, and any other organization or association. Words importing the singular include the plural and vice versa.

### **PART 3: MEMBERSHIP**

**1) Categories:** The CVSA shall have two categories of membership as follows:

a) Regular members consisting of:

i) The parent or legal guardian of any child or youth under the age of eighteen (18) who is properly registered to play soccer with the CVSA, provided the parent or guardian are listed on the registration form of the child or youth;

ii) Any player properly registered to play soccer with the CVSA who is at least eighteen (18) years of age;

iii) Any coach or team manager appointed by the Board;

iv) Any referee approved by the Board; and

v) Any other individual approved by the Board.

b) Honourary members: consisting of any person(s) approved by the Board who shall hold membership in the CVSA for as long as the Board shall determine.

**2) Duties of Members:** Every member must uphold and abide by the constitution, bylaws, rules and regulations of the CVSA and its Respective Governing Bodies.

**3) Rights and Privileges of Members:** Every member is entitled to:

a) Attend, speak and vote, in accordance with the bylaws, at meetings of the members called by the club;

b) Participate in BC Soccer sanctioned competitions and tournaments;

c) Participate in BC Soccer sanctioned programs such as player, coach and referee development;

d) Participate in CVSA, LISA, VISL sanctioned programs or events; and

e) Participate in BC Soccer Insurance Plan.

**4) Membership fees:** Every member, other than Honourary Members, are subject to membership fees that shall be set by the board and ratified by the membership at the annual general meeting of the club.

**5) Good Standing:** A member is deemed to be in good standing with the CVSA unless:

- a) she fails to pay her membership fees or any other amount owing to the CVSA when it becomes due and owing unless granted an extension or dispensation by the Board; or
- b) he fails to comply with the requirements of the bylaws or rules and regulations of the club;
- c) he receives notice in writing from the president or the Board that he is not in good standing.

**6) Discipline of a member:**

- a) A member may be fined, placed on probation or performance bond, censured, suspended or expelled from membership for causes after lodgement of a formal complaint that is substantiated at a hearing held in accordance with the Respective Governing Body and, in the case that the rules of the Respective Governing Body are silent, BC Soccer's published rules.
- b) The Board may suspend a member without a formal complaint and hearing in extraordinary circumstances, as determined by the Board. The Board shall provide reasons for the proposed suspension and request submissions be provided by the member at issue in writing or verbally within seven days from the date of notice, Such submissions, if any, shall be considered and a final decision made by the Board.
- c) The members may discipline or remove a member by special resolution at a meeting of the members, provided that the meeting notice states the proposed reasons for the discipline or removal, and the member provided with an opportunity to be heard at the meeting either verbally or in writing.
- d) A member that is suspended loses all rights and privileges of membership until the suspension has been completed.

**7) Cessation of Membership:** A person ceases to be a Member of the CVSA if the member:

- a) Submits a signed letter of withdrawal to the Board;
- b) Is expelled by the club or the Respective Governing Body;
- c) Is not in good standing for a period of six (6) months;
- d) When the period for which her membership fee has been paid expires;
- e) Or dies;
- f) Or in the case of a corporation, firm or any other organization is dissolved.

## **PART 4: BOARD OF DIRECTORS**

**1) Number of Directors:** The Board of Directors shall consist of 12 members in good standing of the CVSA.

**2) Duties and obligations of Directors:**

- a) The Directors shall have the authority and be responsible for conducting all business necessary to satisfy the aims and objectives of the CVSA in accordance with the Constitution, Bylaws, Rules and Regulations of the club, its Respective Governing Bodies, BC Soccer and the Act.

- b) The Directors shall be responsible for the appointment and, if necessary, removal of appointment of the Officers and all other positions except for those elected by the membership of the club. This shall include the appointment of volunteer and paid positions within the club's operations.
- c) The Directors may also revoke, for good and sufficient cause, any volunteer appointment providing it has provided that volunteer the opportunity to give cause why such revocation should not take place.
- d) The Directors shall also ensure the proper conduct of all meetings.

**3) Election of Directors:** Directors shall be elected for staggered terms of three (3) years each with one-third (1/3) of the Directors standing for election at each annual general meeting. Nominations for positions on the Board may be made by any member in good standing at the annual general meeting of members. Election shall be by secret ballot.

The election, designation or appointment as a director is invalid unless:

- a) The individual consents in writing to be a director of the CVSA, or
- b) The election, designation or appointment made at a meeting at which the individual is present and the individual does not refuse, at the meeting, to be a director.

**4) Resignation or Vacancy of Directors:**

- a) A Director has the right to resign their position by submitting a letter of resignation to the CVSA.
- b) A vacancy on the Board, caused by resignation, removal, incapacity or death, shall be filled by a majority vote of the remaining Board. The successor shall hold their incumbent's position until the next annual general meeting at which the members will elect another director for the remainder of the incumbent's term.

**5) Removal of Directors:**

- a) A director shall automatically be removed from their position if they cease to be qualified as set out in the Act, these Bylaws or in the Bylaws, Rules and Regulation of the Respective Governing Bodies or BC Soccer.
- b) A director may be removed from their position by resolution of the Board if:
  - i) they become incapable of performing the business of the CVSA;
  - ii) they are absent for three (3) or more regularly scheduled meetings of the Board in a year without just cause;
  - iii) they are no longer domiciled in British Columbia;
  - iv) they have failed to properly account for monies or other property belonging to the club;
  - v) they have been found guilty of a criminal offence regardless of whether or not the offence directly affected the club; or,
  - vi) they have been found guilty by BC Soccer of failing to act in accordance with the Conflict of Interest Policy and Conduct, Ethics and Discipline Standards and policy of BC Soccer.

Such removal shall require the Board to give all directors, including the subject director, a minimum of 14 days' notice of a hearing to consider the removal of the director. The subject director shall be given the opportunity to present evidence in his defense at the hearing. The decision to remove a director must be passed by a motion obtaining a minimum of two-thirds

(2/3) majority of the directors at the meeting.

c) A director may be removed by the membership provided:

- i) all members shall be given a minimum of thirty (30) days' notice of this agenda item prior to the duly constituted meeting at which it will be addressed;
- ii) the subject director shall be given the opportunity to present evidence in her defense at the meeting; and
- iii) the decision to remove a director must be passed by a motion obtaining a minimum of a two-thirds (2/3) majority of the members present.

**6) Conflict of Interest and standards of Conduct:** All directors and senior managers of the CVSA shall adhere to BC Soccer's Conflict of Interest Policy and Conduct and the Discipline Standards and Policy as amended from time to time. Directors, senior management or any other member deemed by the Board to be required, must sign the declarations of Conflict of Interest and Privacy as required under the Act and BC Soccer. Such declarations shall be kept by the secretary.

## **PART 5: OFFICERS AND COMMITTEES**

**1) Appointment and description of Officers:** The Officers of the CVSA shall be appointed by the Board from the duly elected directors. These appointments shall occur annually at the first meeting of the Board following the Annual General meeting. The Officers consist of: The President; First and Second Vice-Presidents; Secretary; Registrar; Treasurer; and, any other office established by the Board as deemed necessary from time to time.

### **2) Duties and Responsibilities of Officers:**

- a) The officers shall carry out the day to day and week to week business of the CVSA under the direction of the Directors. Any decisions or actions taken shall be ratified by the Directors at their next meeting.
- b) The specific duties and responsibilities of each officer shall be as follows:
  - i) President: The president shall preside at all meetings of the members, directors and officers of the club. The president acts as the Chief executive officer of the CVSA and conducts the affairs of of the CVSA in accordance with its constitution, bylaws, and rules and regulations and within the authority of the Act. She also supervises the other officers and directors in the execution of their duties and is an ex officio member of all committees excepting a nomination committee. The President shall also speak on behalf of the CVSA based on the direction of the Board.
  - ii) Vice-presidents: One of the Vice-Presidents shall be the representative for Adult Soccer while the other Vice-President shall represent youth soccer. Both Vice-Presidents shall assist the president in the performance of her duties and may stand in place of the president in her absence or at her request.
  - iii) Secretary: Shall be responsible for: issuing notices of meetings of the club, directors and officers; recording and keeping minutes of all meetings; maintaining the custody of all records and documents of the CVSA except those required to be kept by the Treasurer; conducting the general correspondence of the club; and, all other duties as required by the Act or determined by the Board.

iv) Registrar: The Registrar shall be responsible for maintaining a complete record of all youth and adult players registered to play soccer in the CVSA and ensuring that all affiliation registration with the Respective Governing Bodies, BC Soccer and the Canadian Soccer Association is maintained. The Registrar shall also maintain the register of members of the CVSA.

v) Treasurer: The Treasurer shall be responsible for: ensuring that full and accurate records are kept of the accounts for the CVSA in accordance with the provisions of the Act; preparing and providing financial statements to the Board at least quarterly and to members when required; submit an Annual Financial Report at the annual general meeting of the CVSA; preparing budgets when directed by the Board; and any other duty as required by the Act or deemed required by the Board.

c) A directors may hold more than one office excepting the President.

d) The Risk Management Officer is an ex officio position as an officer of the CVSA responsible for upholding the bylaws and rules and regulations of the CVSA; the Respective Governing Bodies and BC Soccer and ensuring that appropriate criminal record checks are current for those required according to the Respective Governing Bodies, BC Soccer and the Act. This position is appointed by the Board for a term defined by the Board and must be a member of the CVSA in good standing.

**3) Term of Office:** Each officer shall serve a one year term of office and may be reappointed for an additional term or terms on a majority vote of directors. An Officer may also be removed from office before the end of his term on a majority vote of directors. Officers cease to be officers upon expiration of their terms, unless reappointed by the Directors, or upon ceasing to be a member in good standing.

**4) Vacancies:** If an officer resigns his position or is removed by the Directors, the Directors may appoint another Director to fill the vacancy and the appointment shall be for the duration of the term of the former officer.

**5) Committees:** The Directors may establish committees (and establish their terms of reference) from time to time to act on behalf of the CVSA in an advisory role or as otherwise directed by the Directors. The Directors shall appoint the chair of any committee and approve the members of said committee. The Directors may also disband or change the chair and membership of committees, if and when they deem it reasonable to do so.

## **PART 6: MEETINGS**

**1) General Meetings:** The club shall hold its Annual General Meeting in May or June of each year or as otherwise required. Other General Meetings may be called by the directors or members as described in these bylaws and the Act.

**2) Notice of General Meetings:** An official notice of each meeting of the members shall be given to all members at least seven (7) days before the meeting is to be held at such a place, date and time as the

Board may determine. Such notification shall be by email address given by the member. Notice of meeting will also be posted on the CVSA website at least twenty-one (21) days prior to the meeting and be prominently posted on the CVSA Clubhouse. The accidental omission of notice does not invalidate the proceedings of that meeting.

**3) Quorum for General Meetings:**

- a) A quorum for a General Meeting shall be no fewer than fifteen (15) members entitled to vote of which six (6) must be Directors of the CVSA.
- b) If a quorum is not present within thirty (30) minutes after the time appointed for a meeting, the meeting shall stand adjourned until the same day, time and place on the next week and, if at the adjourned meeting a quorum is not present within thirty (30) minutes after the time appointed for the meeting, the voting members present shall constitute a quorum.
- c) If at any time there ceases to be a quorum present during a meeting, business in progress shall be suspended until there is a quorum present or the meeting adjourned as per Bylaw Part 6; 3) b above.

**4) Requisitioning a General Meeting of Members:**

- a) The directors, by motion, can call a General Meeting as they deem necessary.
- b) Shall be called by the Board upon receipt of a written request submitted to the club by registered mail, certified mail, trace mail, courier service, hand delivery, fax or email signed by members in good standing and entitled to vote representing not less than ten per cent (10%) of the voting membership and complying with the requirements for members to requisition a general meeting under the Act.
- c) Upon receipt of notice from members as above, the meeting shall be held within sixty (60) days of receipt of the written request. The date, time and location along with a copy of the statement that outlines the business to be considered at the meeting, including any Special Resolution the requisitionists wish to have considered at the meeting, within 21 days of receipt of the request.

**5) Voting at meetings:**

- a) Each member in good standing entitled to vote shall have one vote.
- b) Voting shall be by show of hands or, if the chair or a majority of those entitled to vote at the meeting by simple majority, by secret ballot. Scrutineers for secret ballot voting will be appointed by the chair.
- c) In case of an equality of votes, the chair of the meeting is not entitled to a casting or second vote and the matter being voted upon shall not pass.

**6) Chair of meetings:** The President or, in her absence, one of the Vice-Presidents, shall act as the chair at all meetings of the members. In the absence of the President or a Vice-President, the members shall elect one of the other Directors to chair the meeting.

**7) Procedures at meetings:** All general meetings of the CVSA shall be conducted in person and in accordance of the most recently published Robert's rules of Order except as may be otherwise stipulated in these Bylaws. The following is the suggested order of business:

- a) Call to Order
- b) Introduction of Directors present and acknowledgment of quorum.

- c) Adoption of Agenda
- d) Adoption of the minutes for the previous meetings
- e) Business arising from the minutes
- f) President's address
- g) Officers' report(s)
- h) Treasurer's report (including any Auditor's report)
- i) Appointment of Auditors
- j) Amendments to the Constitution or Bylaws
- k) Election of directors (Annual general meeting)
- l) Any other new business
- m) Adjournment

**8) Procedures for resolutions at meetings, including the Constitution and Bylaws:**

- a) Changes in the Constitution or Bylaws require a Special Resolution of the members. Bylaw or Constitution amendments may be proposed by the Board, or submitted by a member in good standing to the club in writing at least forty-five (45) days prior to a meeting of the members. All members shall be notified of the proposed Constitution or Bylaw amendments a minimum of seven (7) days prior to the meeting at which the Special Resolution will be presented.
- b) Unless otherwise stipulated in the Act or these bylaws, all other matters to be determined at a meeting shall be approved by a simple majority after being presented as an ordinary resolution and seconded. The resulting decision of the vote will be recorded in the minutes of the meeting.

**9) Meetings of Directors:**

- a) The directors shall meet at a regularly scheduled day and time each month in the months of August to November and January to May each year and at other times as the directors may determine.
- b) Notice of meeting shall be sent by email to the Directors at least three (3) days prior to the meeting. Notice of meeting will also be posted on the CVSA website.
- c) The quorum at a Directors meeting shall be no fewer than five (5) Directors of which two (2) must be officers.
- d) Management personnel, other officers that are not directors or Committee chairs may attend meetings but are not entitled to vote. Directors may invite other individuals to attend meetings.
- e) Directors meetings are also open to regular members who may speak but are not entitled to vote.
- f) Directors may hold closed meetings to address matters of a confidential or legal nature.
- g) Meetings of the directors shall be run in accordance to the latest edition of Robert's rules of Order. Resolutions shall be passed by a simple majority.
- h) The directors may conduct business by email or teleconference with a quorum of respondents as per an in person meeting. Any decision reached by this method must be ratified at the next in person meeting of the Board.

**PART 7: RULES AND REGULATIONS**

The CVSA shall have Rules and Regulations to govern the organization and administration of



the CVSA, the running of teams, clinics, tournaments or other events of the CVSA and to otherwise fulfill the purposes of the CVSA Constitution and the Bylaws. Rules and regulations may include, but are not limited to, the selection of coaches, managers, players and referees.

Amendments to the Rules and Regulations may be made by a majority vote of the Board or of voting members at a meeting of the members. Amendments made by the Board shall be presented for ratification at the next meeting of the members. If the amendments is not ratified, it is of no effect and the previous Rules and Regulations are then in effect.

## **PART 8: INDEMNITY**

**1) Definition:** In this Part, 'eligible party' has the same meaning as in the Act

**2) Indemnification:** Subject to the provisions of the Act, the CVSA will indemnify an eligible party against all costs, charges and expenses, including legal, and other fees, actually and reasonably incurred in connection with any legal proceeding or investigative action, whether current, threatened, pending or completed, to which that eligible party, by reason of his holding or having authority within the club:

- a) Is or may be joined as a party to such legal proceeding or investigation action; or,
- b) Is or may be liable for or in respect of a judgment, penalty or fine awarded or imposed in, or an amount paid in settlement of, such legal proceeding or investigative action.

**3) Advancement of expenses:** To the extent permitted by the Act and these bylaws, all costs, charges and expenses incurred by an eligible party with respect to any legal proceeding or investigative action may be advanced by the club prior to final disposition thereof, in the discretion of the Board, and upon receipt of an undertaking satisfactory in form and amount to the Board by or on behalf of the eligible party to repay such amount unless it is ultimately determined that the eligible party is entitled to indemnification hereunder.

**4) Indemnification prohibited:** Notwithstanding the above, the CVSA shall not indemnify an eligible party against any costs, charges and expenses, including legal and other fees, incurred in connection with any legal proceeding or investigative action, if such eligible party:

- a) Has already been reimbursed for such expenses;
- b) Has been judged by a court, in Canada or elsewhere, or by another competent authority to have committed any fault or to have omitted to do anything that she ought to have done;
- c) In relation to the subject matter of the legal proceeding or investigative action, did not act honestly and in good faith with a view to the best interests of the CVSA or subsidiary; or,
- d) In the case of a legal proceeding other than a civil proceeding, did not have reasonable grounds for believing that his conduct, in respect of which the legal proceeding or investigative action was brought, was lawful.

**5) Non-compliance:** The failure of an eligible party to comply with the provisions of the Act, of the constitution or these bylaws will not invalidate any indemnity to which she is entitled to under this Part.

**6) Deemed contract:** Every eligible party on being elected or appointed will be deemed to have contracted with the CVSA upon the terms of the foregoing indemnities.

**7) Insurance:** The directors may cause the CVSA to purchase and maintain insurance for this indemnity and for the benefit of any eligible party, or any person serving as a Director, Officer or otherwise granted authority by the CVSA to act on its behalf. This insurance may be obtained through coverage from the Respective Governing Bodies or BC Soccer.

## **PART 9: FINANCIAL MATTERS**

**1) Control of finances:** The board shall be responsible for and decide all matters pertaining to the finances of the CVSA. The Directors shall assign day-to-day responsibilities with respect to CVSA finances to the Treasurer under the direction and authority of the Board. All income of the CVSA shall be deposited into a common CVSA treasury and all expenditures from the common treasury shall be distributed in a fair and equitable manner. The Treasurer shall provide a full accounting to the Board for all financial transactions on the minimum of a quarterly basis.

### **2) Financial statements:**

- a) Financial Statements shall be defined as an annual statement of financial position (balance sheet), statement of operations, and statement of net assets.
- b) The Financial Statements for the CVSA shall be reviewed annually with a notice to reader by a licensed CPA (hereto referred to as the auditor).
- c) The annual Financial Statements of the CVSA and the independent review report (when prepared for the prior fiscal year) shall be presented at the annual general meeting of the members. The Financial Statements and the independent review report (when prepared for the prior fiscal year) shall be distributed to membership at least ten (10) days before the annual general meeting of the members.

**3) Signatory for Funds:** Two Directors who are authorized by the Board as signatories must sign the cheques for disbursement of funds from the CVSA treasury. Those authorized as signatories shall be selected and recorded in the minutes of the first Board meeting following the annual general meeting of each year.

**4) Remuneration:** Subject to the Act, no Director, Officer or member shall be remunerated for acting on behalf of the CVSA but may be reimbursed for all expenses necessarily and reasonably incurred while engaged in the affairs of the CVSA. A receipt must be submitted for reimbursement.

### **5) Fundraising, endorsements and advertising:**

- a) Except as authorized below under Part 9: 5,b)and c), the CVSA shall not permit the contribution of funds, property or equipment to individual youth teams but shall solicit funds, property or equipment to be donated for the common good of the CVSA. This endeavors to equalize the benefits throughout the CVSA youth program and discourages favoritism for specific teams.
- b) Adult teams may fundraise as each team feels appropriate to help defer their costs.
- c) Youth teams wishing to raise funds for special events, travel or equipment must submit a written request to, and seek approval from, the Board. The Board's decision on such approval will be final.

**6) Legacies, bequests, donations and gifts:** The CVSA may accept legacies, bequests, donations and gifts and respect the wishes of any person making same providing that no individual or individual youth team receives favour over others and the legacy, bequest, donation or gift is not obligating the CVSA unduly. Any specific wishes for such benefits to the CVSA must be acceptable and approved by the Board.

**7) Borrowing:** Subject to the Act, the board of the CVSA, in conducting the business of the club, may borrow up to ten thousand dollars (\$10,000) upon the credit of the club without seeking prior approval of the membership. Any further amounts borrowed by the CVSA must be approved by prior special resolution of the membership.

**8) Fiscal Year:** The fiscal year end shall be at the discretion of the Board.

## **PART 10: DISPUTE RESOLUTION**

- 1) Any person or organization will not take disputes to ordinary courts of law without first exhausting all available remedies as provided for by independent and duly constituted tribunals recognized under the rules of the Respective Governing Body, BC Soccer, Canada Soccer, CONCACAF or FIFA as applicable.
- 2) The CVSA shall adhere to any dispute resolution process as published and approved by the Respective Governing Body and in the case that the Rules of the Respective Governing Body are silent, BC Soccer, from time to time (the Dispute Resolution process).
- 3) Any member of the CVSA may initiate the Dispute Resolution process by communicating in writing to the respective Governing Body, with a copy to the club, the nature and facts of the dispute. The Respective Governing Body, at its discretion, may proceed with the Dispute Resolution process by assigning one or more neutral persons to the dispute.
- 4) The Dispute Resolution process shall not be used for game discipline, which follows the normal discipline, protests, and appeals process of the CVSA, the Respective Governing Body and BC Soccer.
- 5) The Club shall make available to any member a copy of the Dispute Resolution process when requested.
- 6) The member shall utilize all appeal and dispute resolution mechanisms prior to civil litigation. BC Soccer and the CVSA support the principles of Alternative Dispute Resolution and are committed to the techniques of mediation and arbitration as effective ways to resolve disputes and to avoid the uncertainty and cost associated with litigation.

## **PART 14: POLICIES**

- 1) The CVSA shall maintain policies that are consistent with the published and approved policies of BC Soccer (Harassment, Privacy, Dispute Resolution, Conflict of Interest, among others). The CVSA may set such additional policies as determined from time to time by the Board.
- 2) The policies shall apply to all employees, contractors, Directors, Officers, volunteers, team officials, game officials, administrators, players, members, parents and registrants of the CVSA.
- 3) The club shall make available to any member a copy of the CVSA's policies when requested.

## **PART 15: APPEALS**

- 1) Any member, registrant or registered organization directly affected by a decision of the CVSA may appeal such decision.
- 2) The denial or termination of membership in the CVSA may be appealed by a non-registered mutually agreed upon individual or organization.
- 3) A decision of the CVSA may be appealed to the Respective Governing Body, to be conducted in accordance with the respective governing body's published rules. A decision of the Respective Governing Body may be further appealed to BC Soccer, to be conducted in accordance with BC Soccer's published rules. A decision of BC Soccer may be further appealed to the Canadian Soccer Association, to be conducted in accordance with the Canadian Soccer Association's published rules.
- 4) An individual shall not appeal a decision made by the Board regarding appointment, non-appointment, re-appointment or revocation of an appointment of an individual to any coach or administrator position within the CVSA's operations, except where the selection, appointment and revocation process outlined in the Rules and Regulations has not been followed.
- 5) An individual shall not be entitled to appeal a decision made by the CVSA regarding a player's team assignment on any club, District or Regional team.

## **PART 16: DEFINITIONS AND TERMINOLOGY**

Terminology used in these Bylaws shall have the same meaning as used by the Respective Governing Body and BC Soccer in its constitution, bylaws and published rules. In case of a conflict between definitions, the definition used by BC Soccer shall govern.

## **PART 17: DISSOLUTION**

Upon dissolution, the assets of the CVSA, after payment of all debts and liabilities, shall be assigned and distributed to another recognized charitable organization or organizations within the Cowichan Valley, or on Vancouver Island or within the Province of British Columbia having purposes and objectives similar to the CVSA or as otherwise determined by the members of the club at the time of dissolution. Any assets that are a result of Gaming Grants within the Province of British Columbia shall be returned to the Minister of Finance of the Province of British Columbia.